

Sample Master Trip Sheet.xlsx

	A	B	C	D	E	F
1	Name of Training Provider:					
2	Location:					
3	Name of Student Driver:					
4	Name(s) of Instructor(s)					
5	Type of Vehicle					
6	Vehicle #:					
7	Document date/start time/end time of each range training session/road trip					
8						
9	Skill	Date/Time of Proficient Demonstration (must perform maneuver correctly at least x times and at least y times in a row)				
10	1. Vehicle Inspection	#1	#2	#3	#4	#5
11	Pre-trip (including air brake test if applicable)					
12	En-Route					
13	Post-trip					
14						
15	2. Driving Technique					
16	Range					
17	Straight-Line Backing					
18	Off-set Backing					
19	45/90 Degree Alley-Dock Backing					
20	Parallel Parking (Blind Side)					
21	Parallel Parking (Site Side)					
22	Coupling/Uncoupling					
23	Left Turns					
24	Right Turns					
25	Road					
26	Left Turns					
27	Right Turns					
28	Lane Changes					
29	High Speed Curves					
30	Upshifting					
31	Downshifting					
32	Communications/Signaling - including turn signals					
33	Braking					
34	Passing					
35	Speed Management and Space Management					
36	Hazard Perception and Visual Search					
37	Safe Driving Behavior					
38	Railroad Crossing (where possible)*					
39						
40	3. Hours of Service Record-keeping					
41	Practice completion of driver's daily log and/or logbook recap					
42						
43	Instructor signatures					
44						
45	* denotes skills that need to demonstrated but not necessarily x times					